

11 May 1973

MEMORANDUM FOR: Deputy Director for Management and Services
SUBJECT : Office of Training - Weekly Report

I. Recent Activities

A. Clandestine Operations Orientation for DDS&T

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Fourteen officers attended the orientation conducted at Headquarters (30 April - 1 May) and the [redacted] (2-4 May). This one-week course (part of the five-month DDS&T Career Development Course) is designed to provide the trainees with a general understanding of the capabilities, limitations, and problems encountered in the use of human assets in intelligence collection. The two days at Headquarters provided an overview of the Directorate for Operations. The three days [redacted] emphasized field activities and case histories related to S & T collection efforts.

B. Interagency Narcotics Training

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On Thursday, 3 May, Messrs, [redacted] and [redacted] of the Operations School attended a meeting of the Training Advisory Group for the Interagency Narcotics Program to review the recently completed running of the program. The Agency presentation continues to be well-received. With the concurrence of [redacted] the Program Coordinator, the Agency presentation in future courses will be cut from one day to a half day. Those class members with specific overseas assignments will be given individually tailored briefings from [redacted] officers.

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The next program is scheduled to begin on 14 May for about 15 BNDD and Customs officers assigned to Western Europe.

C. JCS-DIA Orientation

This semi-annual program was presented on Tuesday and Wednesday, 8-9 May, at Headquarters, for 54 officers and senior civilians from the military. The program consisted mainly of presentations by senior officials from each Directorate on their relationships with the military. The audience was enthusiastic and asked many excellent questions.

D. Visiting Linguist

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[redacted]
Language School staff on Tuesday, 8 May. Discussion centered on language teaching methodology and the theoretical considerations in second-language acquisition.

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[redacted] is a thorough scholar and an excellent speaker--one of the best of the visiting linguists that the School has invited so far this year.

E. Naval History Symposium

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[redacted] OTR/SIWA, attended the second Naval History Symposium at the Naval Academy in Annapolis, 27-28 April. An early COI/OSS operative, [redacted] now a successful writer, delivered a talk on interviewing as a tool in the writing of history; [redacted] worked under [redacted] the first effective SI chief in COI.

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The two other major lecturers were former Chiefs of Naval Operations--Admirals Arleigh Burke and George W. Anderson, Jr. The former spoke on the Lebanese crisis of 1958 and the latter on the Cuban missile crisis of 1962. Admiral Anderson repeatedly and rather pointedly stressed the need for objective and diversified intelligence, even at the cost of duplication, and warned against allowing prejudgments to influence the analysis of new intelligence.

II. Upcoming Developments

A. Midcareer Course

The visit to Cape Kennedy on Tuesday, 15 May, to view the launch of Skylab II, is still on schedule. During the rest of the week, the class will visit SAC Headquarters in Omaha and the Minuteman and ABM radar sites at Grand Forks Air Force Base in North Dakota.

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B. AMA Multi-media Course

While in New York attending a course given by the American Management Association, 30 April - 4 May, Messrs. [redacted] OTR, reviewed another AMA course on "How to Improve Individual Manager Performance." The course consists of films, case studies, and student workbooks. The cost is \$2500. It appears to have potential for OP's in-house training program. We will look further at the material to determine its suitability for use as part of our Advanced Management Course.

C. Fundamentals of Budgeting to be Videotaped

Two of the presentations in the next session of this course (14-18 May) will be videotaped for possible future use in this course and in other courses in which the subject matter would be relevant. Present plans call for the taping of the presentations on the Computer Center and the Data Management Center. If the tapes are successful, their showing could replace the tours of these centers presently given to the students.

D. Training for OS

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The [redacted] will conduct a one-week course (21-25 May), for ten Security Officers, on the familiarization of terrorist and special devices.

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Director of Training